



Ambiance Dance & Movement Academy 2010 ENROLMENT FORM

Student's Surname: _____ Student's First Name: _____

Address: _____

Suburb: _____ Post Code: _____

E-Mail: _____ D.O.B: _____

Parents/Guardians Name/s: _____

Phone No: _____ Mobile: _____

Emergency No & Name: _____

Pre-Existing Medical Condition/Allergies: _____

ENROLMENT: CLASS/DAY/TIME/LENGTH

1. Class: _____	Day: _____	Time: _____	Cost : _____
2. Class: _____	Day: _____	Time: _____	Cost : _____
3. Class: _____	Day: _____	Time: _____	Cost : _____
4. Class: _____	Day: _____	Time: _____	Cost : _____
5. Class: _____	Day: _____	Time: _____	Cost : _____
6. Class: _____	Day: _____	Time: _____	Cost : _____
7. Class: _____	Day: _____	Time: _____	Cost : _____
8. Class: _____	Day: _____	Time: _____	Cost : _____
9. Class: _____	Day: _____	Time: _____	Cost : _____
10. Class _____	Day: _____	Time: _____	Cost: _____

Prices have been altered to make it cheaper for those that do more classes [competition-exams etc] if you spend more than 5 hours a week at dancing then you can do unlimited classes for no extra cost this opens up hip hop-musical theatre etc to those that have been wanting to participate but couldn't afford it..... I am offering a more cost effective way to enhance your child's dance skills and variety.

Prices including GST are as follows:

1 class = 1 hour if 30min classes are taken the cost will be halved.

- 1 class per week \$110 per term
- 2 classes per week \$220 per term
- 3 classes per week \$330 per term
- 4 classes per week \$440 per term
- **UNLIMITED CLASSES \$550 per term**

Fee Policies & Procedures

- 1.1 All term fee invoices will be issued in the 9th week of the previous term. Failure to pay fees will result in loss of the enrolment position.
- 1.2 All accounts must be settled by the first week of term or 10% will be added to your bill.
- 1.3 If unable to pay fees within the above period you must contact Ambiance Accounts to arrange alternative payment accounts@ambiancedance.com.au IMMEDIATELY.
- 1.4 Fortnightly payment plan is available, if you choose this plan NO DISCOUNTS will apply and 5% will be added to your invoice per term to cover administration costs. Fortnightly plans will be set via debiting your credit card every 2 weeks for the allocated amount.
- 1.5 Discount of 10% will apply when you have 3 or more children enrolled in 3 or more classes each. You must pay all fees by week five and a 50% deposit will be required at enrolment.
- 1.6 If any class changes occur you must notify Ambiance in writing 2 weeks prior to the requested change.
- 1.7 All enrolments will continue through to the subsequent term unless 2 weeks' notice is given to accounts this must be in writing. You will be responsible for all fees incurred if you do not notify Ambiance in the given period.
- 1.8 Enrolment Fee of \$25 per family will be charged no matter what time of the year enrolment occurs.
- 1.9 At the end of the year each student must re-enroll for the following year. Automatic enrolment will not occur.
- 1.10 Family discounts of 5% will only apply if fees are paid in full according to the above policies and procedures.
- 1.11 Class trial fee of \$15 is applicable and will be deducted from your enrolment if you/your child enroll on the day of the trial. If you do not enroll on the day then you will still be required to pay this fee as a separate amount to any subsequent enrolment.
- 1.12 Any fees overdue by 3 weeks, the student will be asked to sit and watch class and won't be able to participate.
- 1.13 Eftpos & Credit Card is available and charged at \$1.50 for Eftpos and 1.5% for C/C alternatively you can direct deposit funds online to Account Name Sibon Family Trust ATF TA Ambiance Dance BSB 484799 Account Number 052632195
- 1.14 **All classes are taken at you/your child's own risk**; no liability will be taken by any teacher at Ambiance Dance & Movement Academy. Ambiance is covered by DanceSurance (Authorised Representative (ASIC AR No. 262282) of WWSI Pty Ltd (AFS No. 229795) Suite 20, 45-51 Ringwood St, Ringwood, Vic, 3134)

Refund Policies & Procedure

- 2.1 Prior to commencement Ambiance Dance will refund all payments made by the student if the class is cancelled.
- 2.2 After commencement of class no refund of fees will be given.
- 2.3 In some cases of illness or injury, make up classes can be organized but they must be within the same term and only when positions are available.
- 2.4 If changing classes during a term a letter must be written stating what class you are leaving and what class you will be starting (depending on availability) this is only available at the directors discretion.

Notice Board Policies & Procedures

- 3.1 It is the parents' and students' responsibility to read the notice board on a weekly basis.
- 3.2 If the office is unattended please utilize the office mailbox. (ie to leave fees to ask questions etc. The mailbox will be attended to each night).

Injury/Medical Condition policies & Procedure

- 4.1 It is the student's responsibility to notify their teacher in the event of injury/medical condition, prior to class.
- 4.2 The first aid box is available to every student through their teacher. Due to government regulation we are unable to provide anyone with Panadol or equivalent medication.

Costume Policies & Procedures

- 5.1 Costume deposits will be required for each class if participating in the end of year concert. If a student fails to pay the required costume deposit, no costume will be provided.
- 5.2 We have a dress maker to make all costumes. If you want to make your own costume this can be arranged. Please note a pattern/cutting fee will be incurred for the making of the pattern/s and delivering it to you cut out. Fee TBA

Concert Policies & Procedures

- 6.1 It is not compulsory for a student to be involved in the annual performances, however it is preferred.
- 6.2 If a student is away for any specific amount of time it is the teacher's decision whether or not they will be included in the end of year routine/s. **Teacher's decision is final.**
- 6.3 It is compulsory to attend the dress rehearsal/s for the end of year performance.

Class Attire Policies & Procedures

- 7.1 All students must be appropriately dressed for class, with correct footwear.
- 7.2 All students must be appropriately groomed for class, with their hair tied back securely. Students must have their hair in a bun with hair net and pins for every ballet class (every age group), no exceptions. Please be aware that no jazz clothing will be worn in any ballet class, no exceptions.
- 7.3 Any student inappropriately dressed or groomed will not be able to participate in class activities.

Terms of Enrolment

I, _____ as parent/guardian of _____, hereby agree to all the terms and conditions as set by Ambiance Dance & Movement Academy.

Signature: _____ Date: _____

I give full authorization to Ambiance Dance to use my name and photo in all marketing materials including: Ambiance web site, Dance Magazines, Advertisements, Newspaper Advertisement, Information Booklets and Concert Program.

Ambiance Dance 2010